

Are you young? Smart? Professional? Efficient? Effective? Passionate about your work?

The Government Pensions Administration Agency (GPAA) is a government component which reports to the Minister of Finance and administers funds and schemes on behalf of the Government Employees Pension Fund (GEPF), the largest pension fund in Africa. It thus administers the pension affairs of approximately 1.7 million government employees and those of pensioners, spouses and dependants.

To meet the needs of our changing client base, the GPAA is modernising. In order for this modernisation to be effective, we are looking to bring bright and enthusiastic young professionals from all disciplines of life, who are interested in contributing towards positive change, into our fold. If this is you, please apply for the Graduate Internship Programme detailed below:



GRADUATE INTERNSHIP PROGRAMME FOR THE 2022/2023 FINANCIAL YEAR

The Government Pensions Administration Agency (GPAA) invites applications from qualifying applicants to participate in a 24-month Graduate Internship Programme for the 2022/2023 financial year. The programme is aimed at affording graduates an opportunity to be exposed to the work environment in the areas of the acquired qualifications. The intention is to give them exposure that will equip them to increase their chances of employability. Learning will take place under the guidance of more experienced professionals/mentors.

Stipend: R74 099.55 per annum or in line with the Remuneration Schedule for Interns (the higher the qualification, the higher the stipend).

Note: Appointment in the organisation after the programme is not guaranteed.

REQUIREMENTS:

Applicants must meet the following requirements:

- ✓ A completed three-year National Diploma/Bachelor's Degree in the field as indicated
- ✓ Applicants must be unemployed with less than 12 months work experience in the field of study/qualification obtained
- ✓ Must be South African Citizens
- ✓ Must be between the ages of 18-35 during the time of advertising
- ✓ Applicants should not have participated in an internship programme for a period exceeding six (6) months relevant to the qualification/field of study. Failure to disclose this information will result in immediate termination of the internship contract on account of dishonesty/undue enrichment
- ✓ Applicants are expected to possess additional competencies; namely: Communication and basic computer skills relevant to the role.

The below identified qualifications are targeted for the GPAA 2022/2023 intake:

Business Unit and Business Partner	Business Unit	Qualification Required	Allocation of interns for 2022/2023 FY	Contact number for more information	Reference Number	Method for applying
Business Support Services (BSS)	BSS - System Administration and Testing Lab	ND/Degree in Informatics / Computer Sciences / Business Applications	4	Oumash Phlad (012) 319 1038	BSS-SA & TL/2022-08-4IN	https://applybe.com/gijima/search/results/
	BSS - Office Administration	ND/Degree in Public Administration / Business Administration	2	Oumash Phlad (012) 319 1038	BSS-OA/2022-08-2IN	https://applybe.com/gijima/search/results/
Corporate Communications	Communications: Media and Stakeholder Relations and Internal Communications	ND/Degree in Communications / Journalism / Public Relations	3	Rosina Rakgoale (012) 319 1435	COMM-MR & IC/2022-08-3IN	applications@masteck.co.za
	Communications: Marketing (Graphic Design)	ND/Degree in Graphic Design	1	Rosina Rakgoale (012) 319 1435	COMM-GD/2022-08-01IN	applications@masteck.co.za
Corporate Monitoring and Evaluation (M&E)	CM&E - Research and Evaluations	ND/Degree in Public Administration. Honours Degree will serve as an advantage	2	Brendon Jones (012) 319 1093 / Jerry Maluleka (012) 319 1058	CM&E-R&E/2022-08-2IN	https://affirmativeportfolios.co.za/GPAA/
	CM&E - Performance Monitoring	ND/Degree in Social Sciences / Honours Degree in Research	2	Brendon Jones (012) 319 1093 / Jerry Maluleka (012) 319 1058	CM&E-PM/2022-08-2IN	https://affirmativeportfolios.co.za/GPAA/
	CM&E - Regional Coordination	ND/Degree in Client Relationship Management / Public Relations	2	Brendon Jones (012) 319 1093 / Jerry Maluleka (012) 319 1058	CM&E-RC/2022-08-2IN	https://affirmativeportfolios.co.za/GPAA/
	CM&E - Data Management	ND/Degree in Management Information Systems / Business Systems / Business Informatics / Data Management	2	Brendon Jones (012) 319 1093 / Jerry Maluleka (012) 319 1058	CM&E-DM/2022-08-2IN	https://affirmativeportfolios.co.za/GPAA/
Customer Relationship Management (CRM)	CRM - Port Elizabeth Satellite Office	ND/Degree in Public Management / Administration	3	Oumash Phlad (012) 319 1038	CRM - PE/2022-08-3IN	gpaa28@ursonline.co.za
	CRM - Bisho Regional Office	ND/Degree in Public Management / Administration	2	Oumash Phlad (012) 319 1038	CRM-BISHO/2022-08-2IN	gpaa29@ursonline.co.za
	CRM - Umtata Satellite Office	ND/Degree in Public Management / Administration	2	Oumash Phlad (012) 319 1038	CRM-UM/2022-08-2IN	gpaa30@ursonline.co.za
	CRM - Durban Satellite Office	ND/Degree in Public Management / Administration	3	Rosina Rakgoale (012) 319 1435	CRM-DURB/2022-08-3IN	gpaa31@ursonline.co.za
	CRM - Pietermaritzburg Regional Office	ND/Degree in Public Management / Administration	1	Rosina Rakgoale (012) 319 1435	CRM-PMB/2022-08-01IN	gpaa32@ursonline.co.za
	CRM - Limpopo Regional Office (Polokwane)	ND/Degree in Public Management / Administration	1	Rosina Rakgoale (012) 319 1435	CRM-LIMP/2022-08-01IN	gpaa33@ursonline.co.za
	CRM - Thohoyandou Satellite Office	ND/Degree in Public Management / Administration	2	Rosina Rakgoale (012) 319 1435	CRM-THOH/2022-08-02IN	gpaa34@ursonline.co.za
	CRM - Kimberley Regional Office	ND/Degree in Public Management / Administration	2	Oumash Phlad (012) 319 1038	CRM-KIMB/2022-08-2IN	gpaa35@ursonline.co.za
	CRM - Call Centre	ND/Degree in Public Management / Administration / Call Centre Management	20	Oumash Phlad (012) 319 1038	CRM-CC/2022-08-20IN	gpaa27@ursonline.co.za
	CRM - Bloemfontein Regional Office	ND/Degree in Public Management / Administration	2	Oumash Phlad (012) 319 1038	CRM-BFN/2022-08-2IN	gpaa36@ursonline.co.za
	CRM - Phuthaditjhaba Satellite Office	ND/Degree in Public Management / Administration	2	Oumash Phlad (012) 319 1038	CRM-PHUTH/2022-08-2IN	gpaa37@ursonline.co.za
CRM - Gauteng Regional Office	ND/Degree in Public Management / Administration	3	Rosina Rakgoale (012) 319 1435	CRM-GAUT/2022-08-3IN	gpaa38@ursonline.co.za	
EB Operations	Pensioner Maintenance and Funeral Benefits	ND/Degree in Finance/ Public Finance and Accounting/ Financial Management/ Economics/ Business Management	4	Oumash Phlad (012) 319 1038	EB-PM & FB/2022/08-4IN	gpaa39@ursonline.co.za
Information and Communication Technology	ICT - Business Knowledge Management	ND/Degree in Information Management/ Knowledge Management / Library and Information Sciences	2	Oumash Phlad (012) 319 1038	ICT-BKM/2022-08-2IN	https://applybe.com/gijima/search/results/
	ICT - Service Management	ND/Degree in Information Technology	3	Oumash Phlad (012) 319 1038	ICT-SM/2022-08-3IN	https://applybe.com/gijima/search/results/
	ICT - Information Security	ND/Degree in Information Technology / Technical Support	1	Oumash Phlad (012) 319 1038	ICT-IS/2022-08-01IN	https://applybe.com/gijima/search/results/
	ICT - Demand and Acquisition	ND/Degree in Public Management / Supply Chain Management / Public Administration / Logistics Management	2	Oumash Phlad (012) 319 1038	ICT-D&A/2022-08-2IN	https://applybe.com/gijima/search/results/
	ICT - Applications Management	ND/Degree in Information Technology / Applications Development / Computer Science / Business Intelligence / Business Applications / IT Support Services	6	Oumash Phlad (012) 319 1038	ICT-APPM/2022-08-6IN	https://applybe.com/gijima/search/results/
Internal Audit	Internal Audit	ND/Degree in Internal Audit or Information Technology	2	Rosina Rakgoale (012) 319 1435	INTERNAL AUDIT/2022-08-2IN	https://affirmativeportfolios.co.za/GPAA/
TOTAL			81			

Note: It is mandatory to submit your application (comprehensive CV and new Z83 signed) as per application method indicated above, quoting the reference number in the subject heading of the email (if applicable). Take note of the requirements regarding a new Z83 effective 1 January 2021 as per the DPSA regulations as well as all other requirements specified in the footer. Take note of Circular 19 of 2022 regarding the practice note on the Z83 application and completion thereof. The certification of all supporting documents will be expected of the shortlisted candidates only. Interviews may be conducted via a virtual medium which will be discussed with each shortlisted applicant. The applicant should have the necessary data and equipment for this purpose. Correspondence will only be conducted with the short-listed candidates. If you have not been contacted within six (6) months after the closing date of this advertisement, please accept that your application was unsuccessful. Placement/appointment in the GPAA after the completion of the programme is not guaranteed. Applicants applying for more than one internship must submit a separate form Z83 in respect of each internship applying for. If an applicant wishes to withdraw an application it must be done in writing to the respective email address, clearly stating in the subject line. Should an application be received where an applicant applies for more than one internship on the same application form (Z83), the application will only be considered for the first internship (with the first corresponding reference number) and not for any of the other internships. Under no circumstances will faxed or hand delivered applications be accepted. Due to large volume of responses anticipated, receipt of applications will not be acknowledged, and correspondence will be limited to short listed candidate only. It may be expected of shortlisted candidate to undergo psychometric assessments.

For detailed information on the internship opportunities that GPAA offers, please visit the GPAA's website – www.gpaa.gov.za

Closing date: 7 October 2022 before 12h00 noon. No late applications will be accepted.